Memo Board
Open Source Release

Gold Release One

User Guide

Amduus Information Works

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Introduction

Memo Board is a simple to use web application. It acts as a point of distribution for internal and external memorandums as well a simple site map.

It is composed of two basic pieces – a set of web pages that are for public consumption, and a set of pages that are for administration of the site.

This guide will introduce the reader to the pages that compose the site and to give him or her an idea of the potential uses for the site.

The site is dependent on the Webspeed Transaction Server from Progress Software Corporation. It has been developed and tested on Linux, but should run on any operating system supporting the Webspeed Transaction Server (Linux, Solaris, HP-UX, UNIXWare, AIX and NT as of 2000).

This document should be distributed with a package containing the source code for the application. In order to make modifications to the application, you will need Webspeed Workshop to compile the source into byte code useable by the Webspeed Transaction Server.

Amduus Information Works can perform these modifications for you, as well the installation and configuration on a turn-key server. In addition to the functionality provided in this package, a web based address book to help employees find each other is available. Searching can be done by name, department, position, and skill set (particularly useful for people who want to put together projects.)

See the accompanying brochure about Amduus Information Works for more information about our capabilities and products.
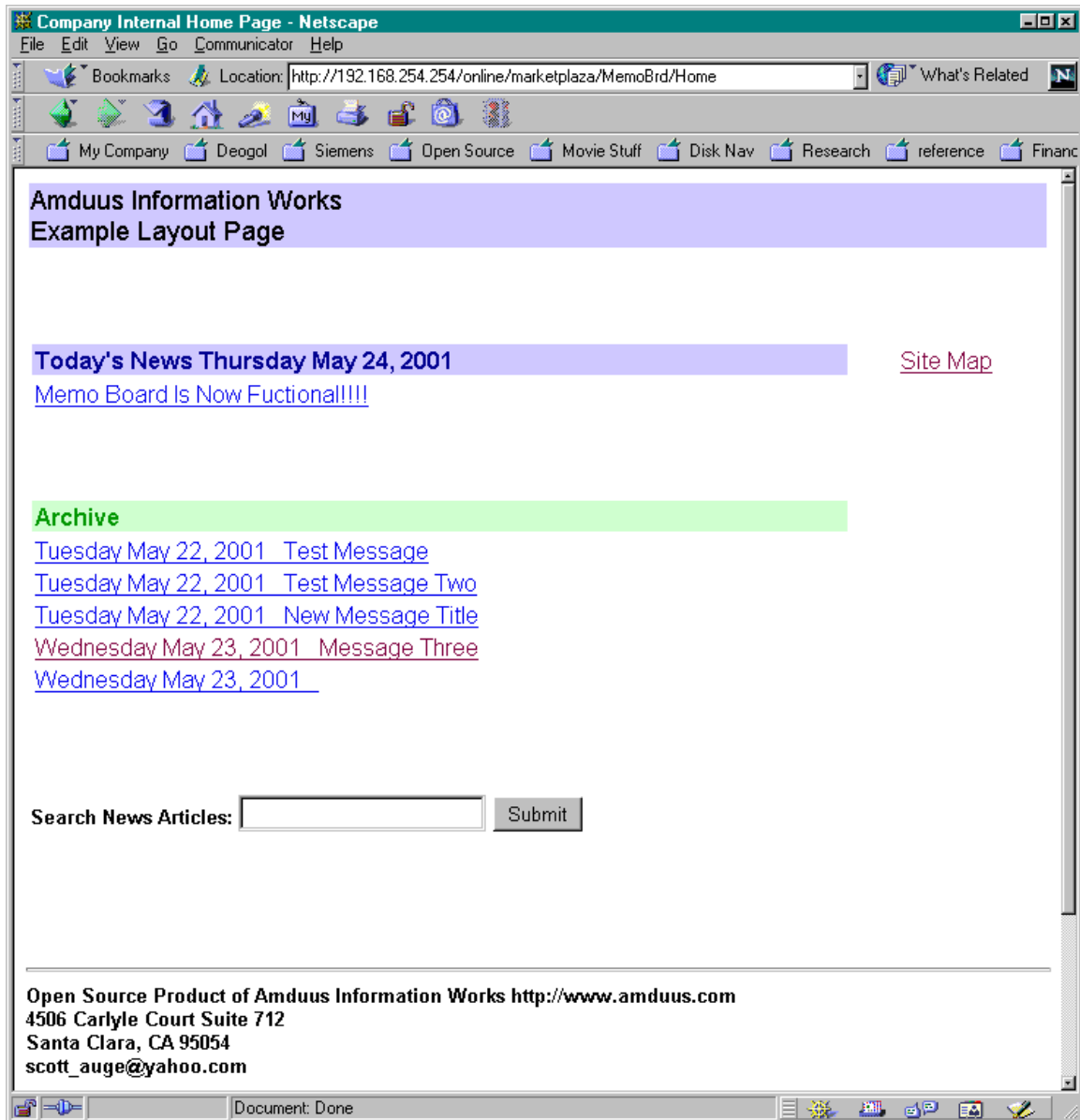
Other documents related:

- Installation and Configuration of the Application
- Amduus Information Works Brochure.

Section 1

The Home Page

The home page is the public entry point to the web site. This page presents notices in two main lists. One list is for messages posted today. The other list is for notices posted yesterday and seven days previous.


Home page to the Memo Board

News articles can be searched with keywords in the "Search News Articles" input. This will bring up a list of articles available on the site. A hyperlink under the article's title will bring the reader to a page with the body of the message.

Also available on the page is a "Site Map" link. This link will bring the user to a listing of site titles that when clicked, will transport the user to that site.

Viewing A Message
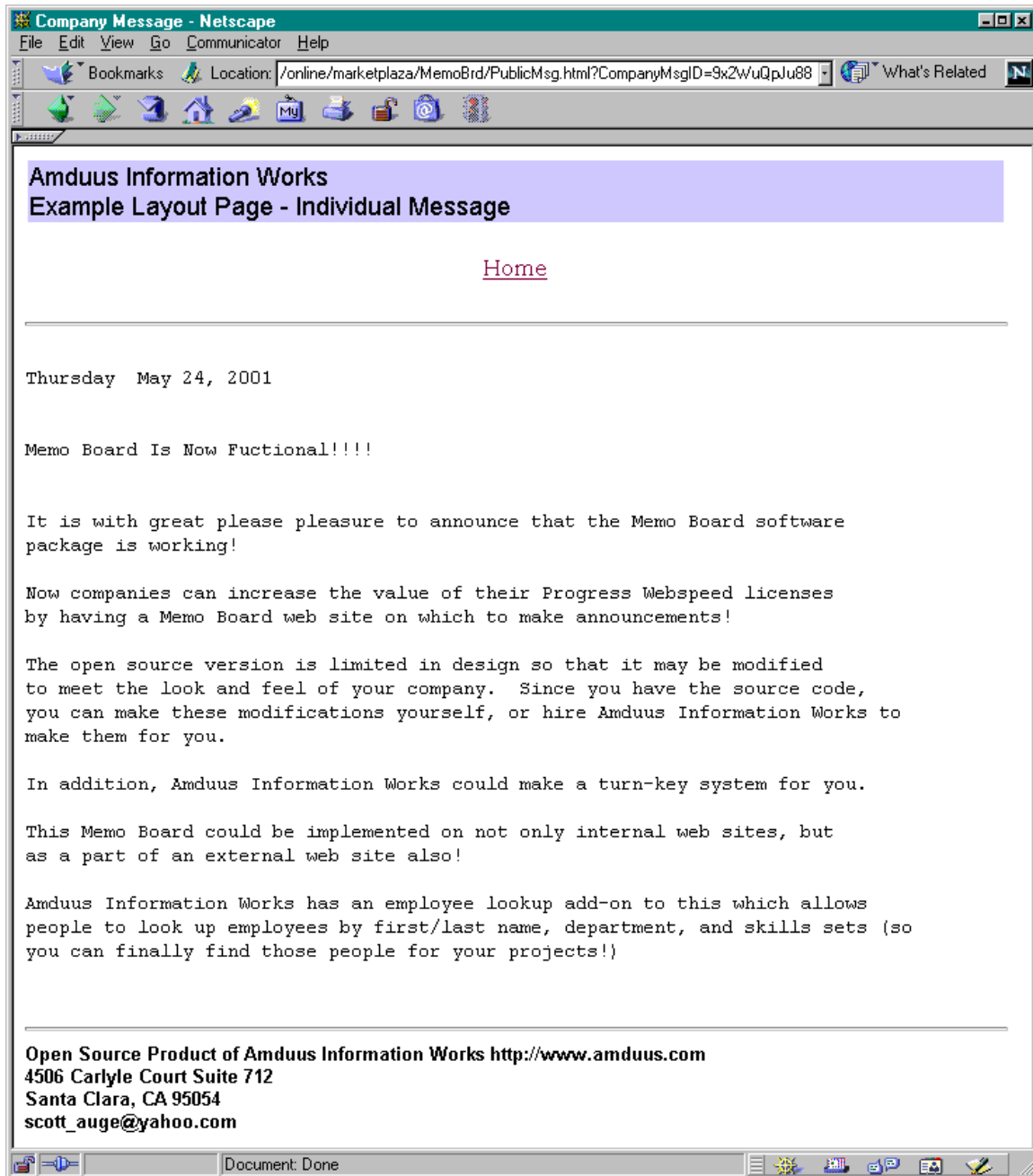
Reading a message off the site

When a hyperlink for a notice is clicked, the user is transported to the above web page. This page contains the date the notice was posted to the site, the title of the message, and the body of the

message. By clicking on the "Home" link, the user can return to the home page of the application.

*Viewing links to other sites within the company*
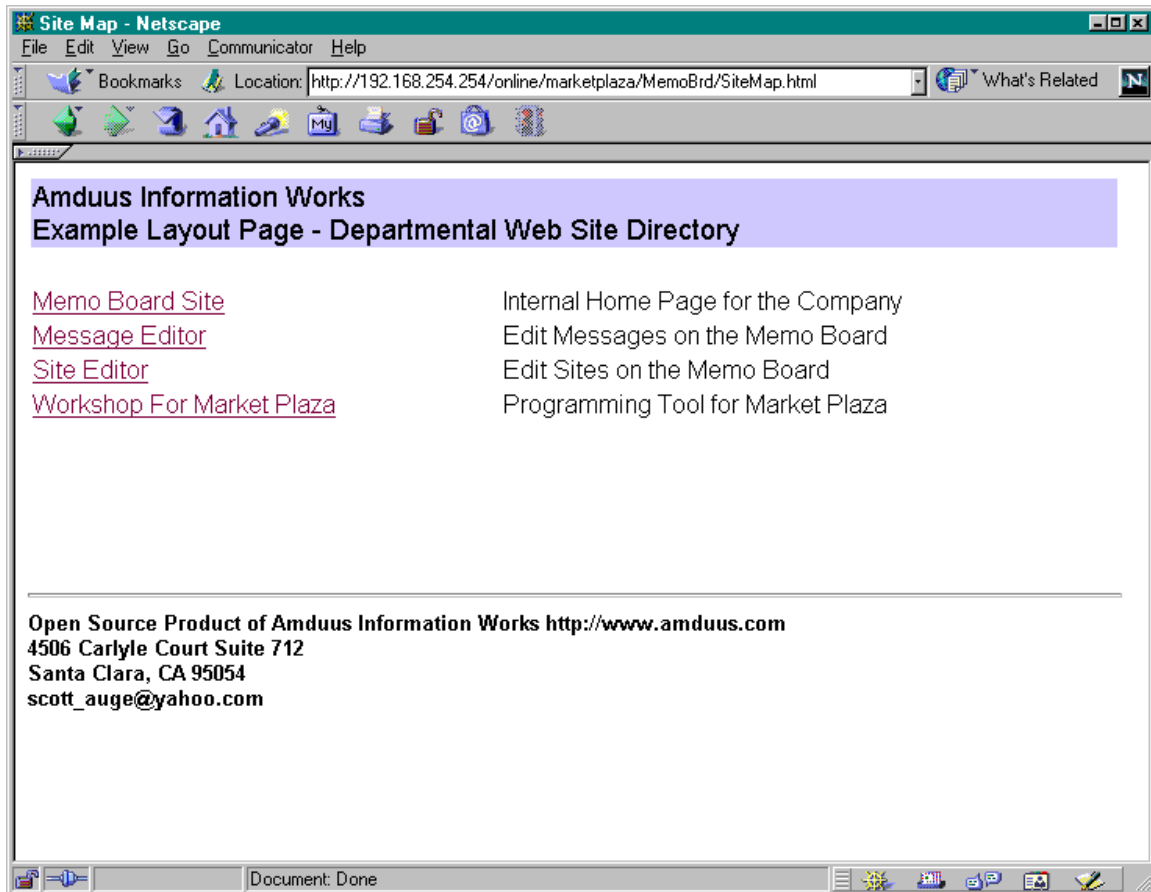
Site map to other parts of the internet or intranet

Web Site administrators can add links to other web sites the company may have available on the internet or it's intra-net. A title of the site can be entered as well a short description of the purpose for the site.

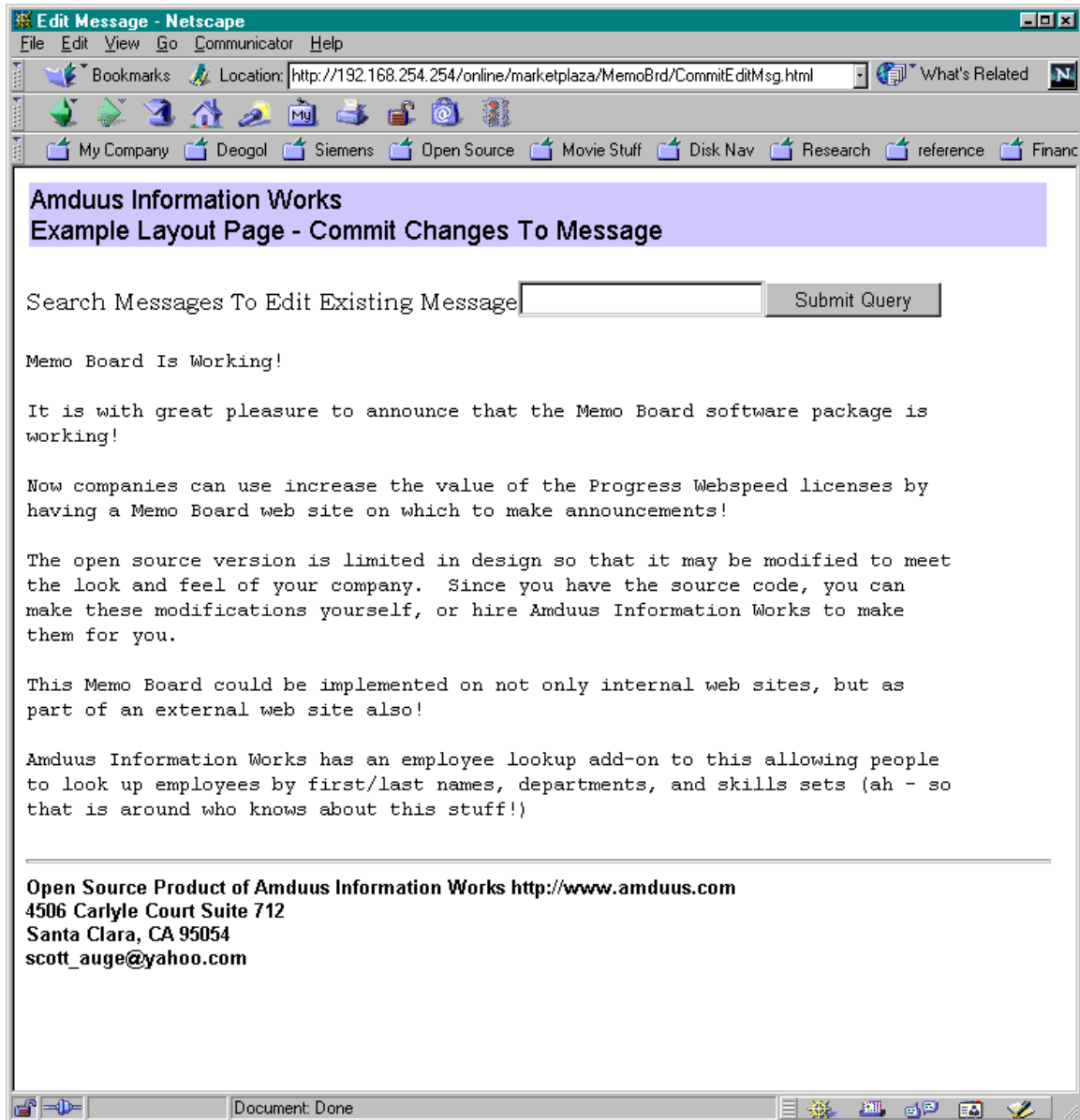Sites are listed in alphabetical order of the name of the site.

Section 2

Inserting a Message into the Home Page
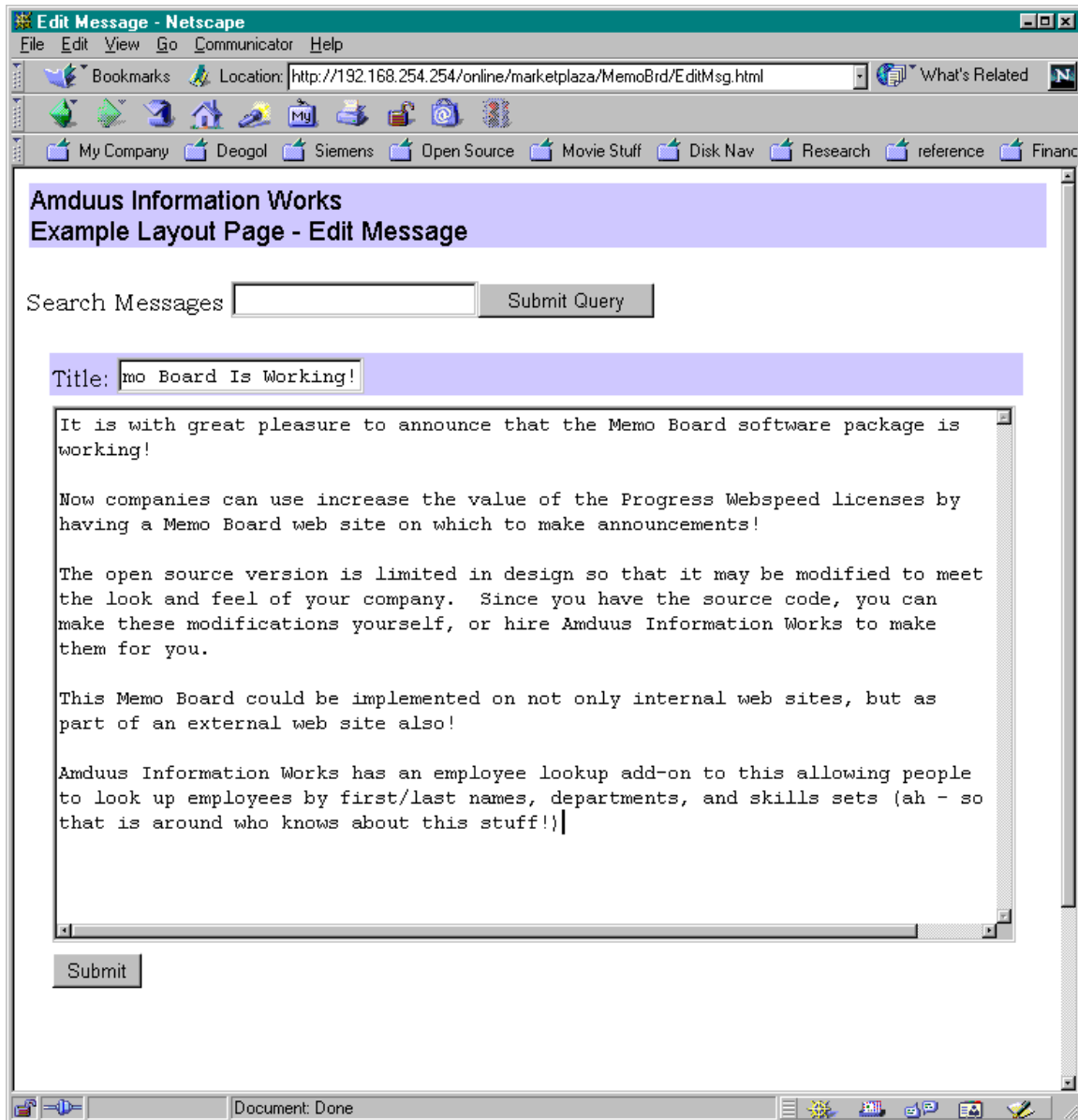
Editing a message for insertion onto the site

Inserting a message into the site is achieved through the EditMsg.html page. The user can enter a title and body of the message. The date stamp is inserted automatically by the application.

Committing a message to the database and to the website

By pressing submit, the data is immediately inserted into the database that the site pulls it's data from.

Editing an existing Message

Editing an existing message is achieved by searching for that message and modifying it. The user starts at the EditMsg.html page as for a notice insertion. However, instead of filling the title and body of the message, the user will use search words in the search input to pull up a list of messages that contain that word.
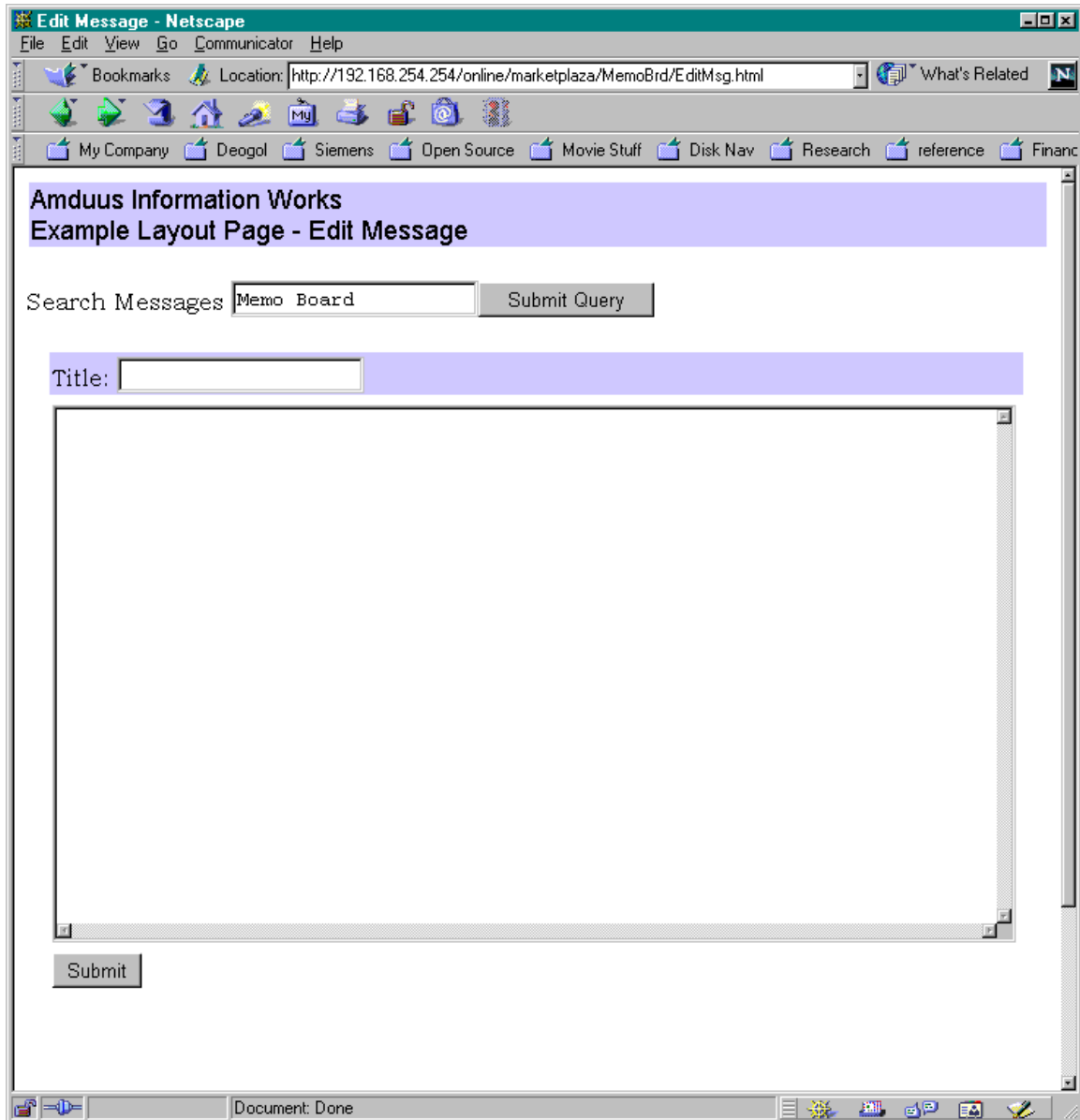
Using the search box to look for messages to modify

A listing of messages are made available to the user that contain any of the search words. The user chooses the appropriate message to modify by choosing it's hyperlink under it's title. Once clicked, the user will be brought back to the EditMsg.html page with the message's title and body pre-populating the input fields.
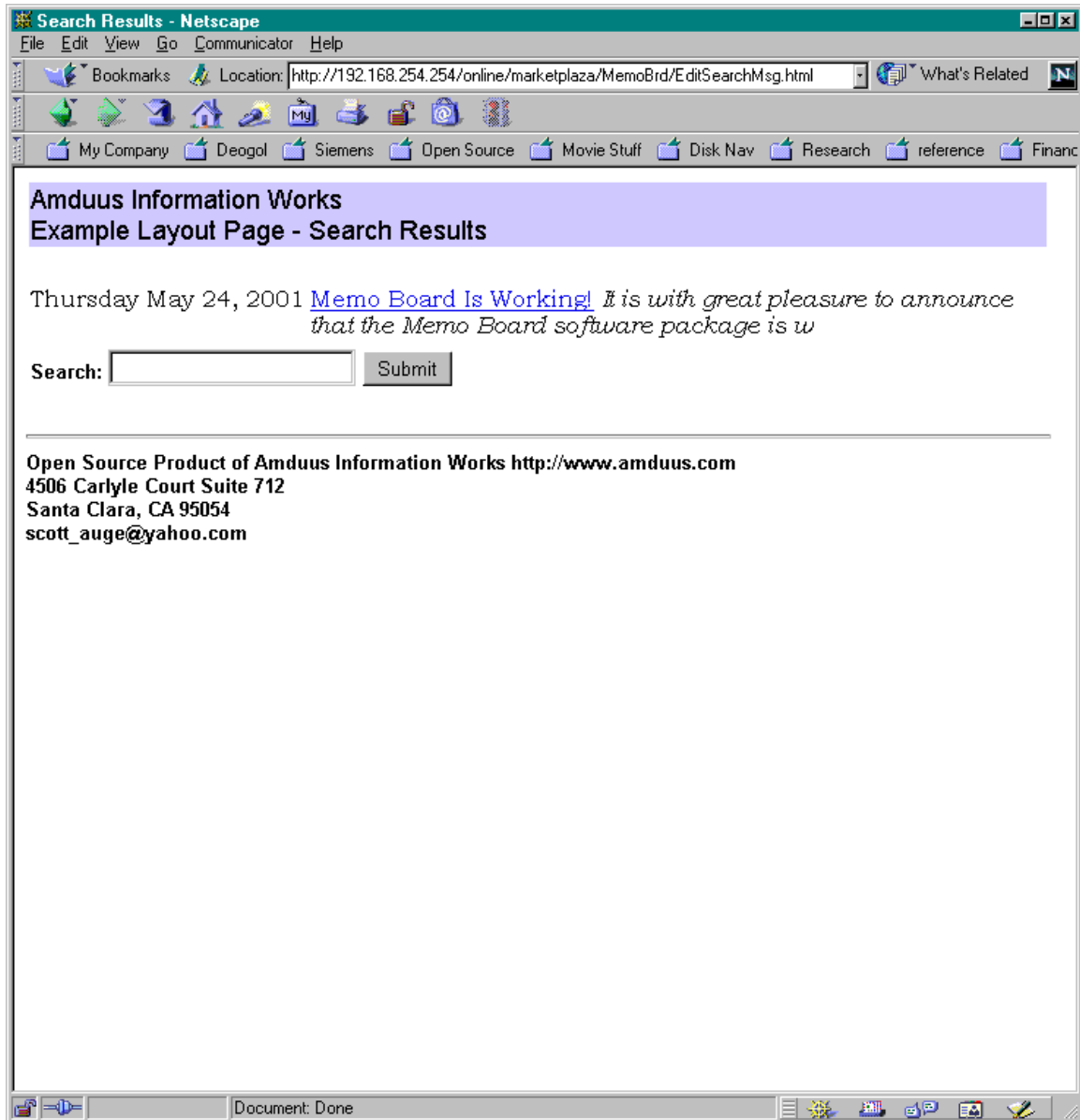
Listing of messages with the keyword in them

Once the user has been returned to the EditMsg.html page, the user can change the title and message body as needed and press submit to commit the changes into the database.

Upon selecting Submit, the revised message will become immediately available on the site.
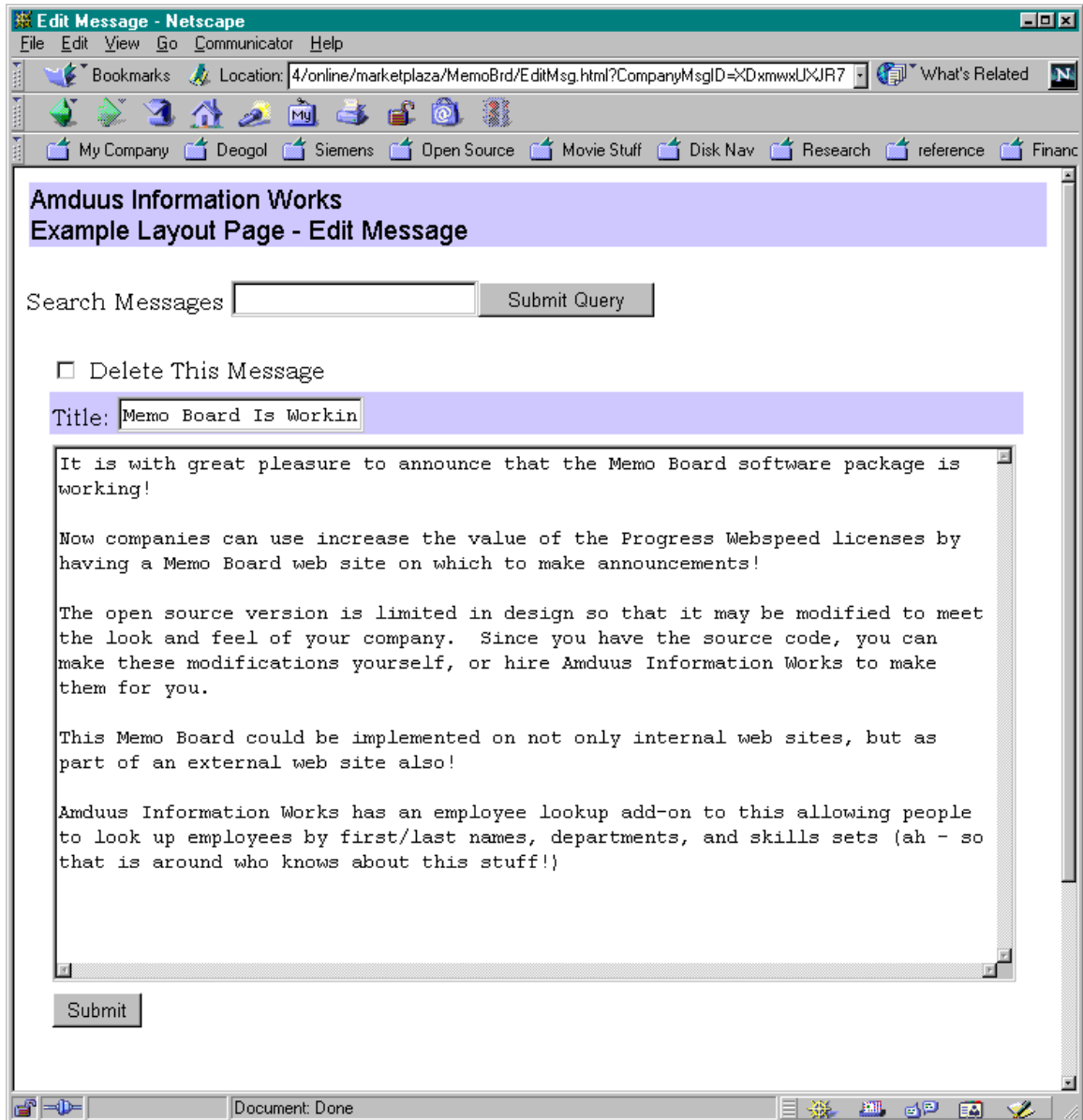
Modifying an existing message

Deleting A Message

Deleting a message follows the same steps as modifying a message.

Once the message to be deleted has been brought up for editing, the user should see a "Delete Message" check box available.
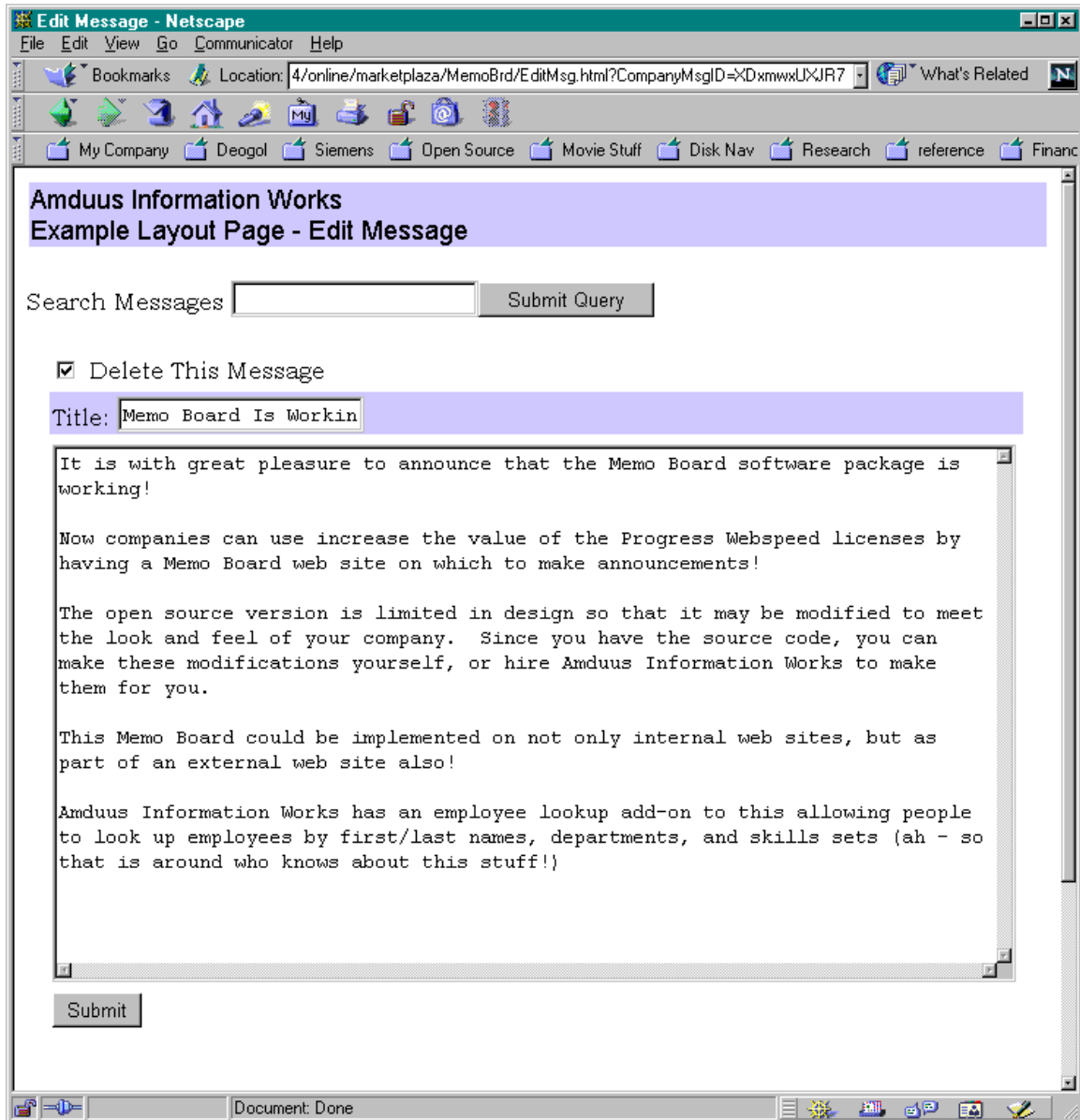
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Example Layout Page - Edit Message

Search Messages [   ] [Submit Query]

☑ Delete This Message

Title: [Memo Board Is Workin]

It is with great pleasure to announce that the Memo Board software package is
working!

Now companies can use increase the value of the Progress Webspeed licenses by
having a Memo Board web site on which to make announcements!

The open source version is limited in design so that it may be modified to meet
the look and feel of your company. Since you have the source code, you can
make these modifications yourself, or hire Amduus Information Works to make
them for you.

This Memo Board could be implemented on not only internal web sites, but as
part of an external web site also!

Amduus Information Works has an employee lookup add-on to this allowing people
to look up employees by first/last names, departments, and skills sets (ah - so
that is around who knows about this stuff!)

[Submit]

Document: Done

Deleting a message by checking the "Delete This Message" box

By selecting the check box, and pressing Submit, the user will immediately delete the message
from the database.

Section 3

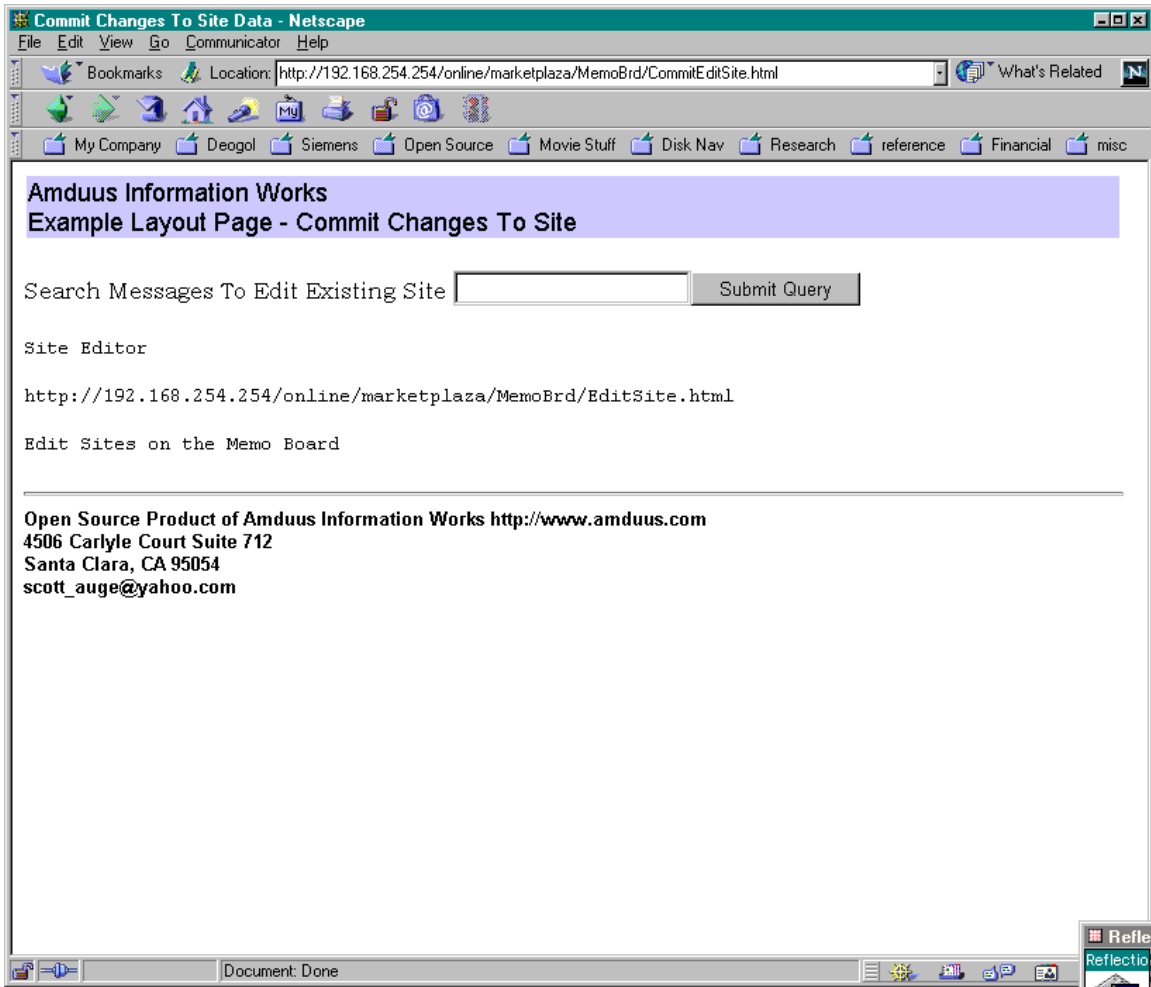*Inserting Sites into the Site Map*

Sites are treated very much like messages and the procedure for insertion, modification, and deletion of a site are the same. Only the data associated with the site differ from that of the message.
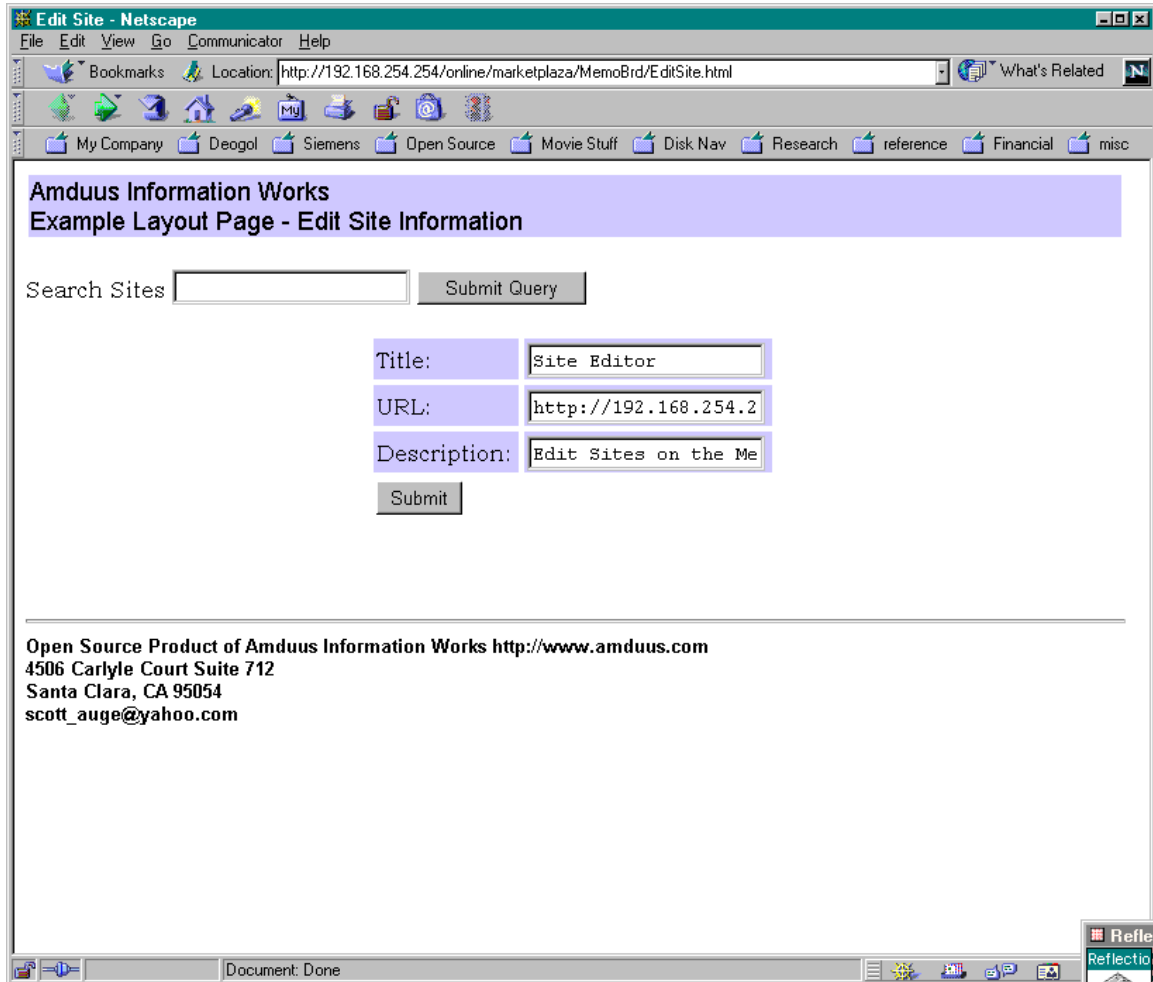
Inserting a site into the Site Map page

In order to insert a site, the user brings up the EditSite.html page. On this page the user enters the title of the site, a URL to the site, as well some information about the site to explain it's purpose.

Pressing Submit will immediately insert the site information into the Site Map page.

File Edit View Go Communicator Help

Bookmarks Location: http://192.168.254.254/online/marketplaza/MemoBrd/CommitEditSite.html   What's Related

My Company   Deogol   Siemens   Open Source   Movie Stuff   Disk Nav   Research   reference   Financial   misc

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Example Layout Page - Commit Changes To Site

Search Messages To Edit Existing Site [   ]   Submit Query

Site Editor

http://192.168.254.254/online/marketplaza/MemoBrd/EditSite.html

Edit Sites on the Memo Board

Open Source Product of Amduus Information Works http://www.amduus.com
4506 Carlyle Court Suite 712
Santa Clara, CA 95054
scott_auge@yahoo.com

Document: Done
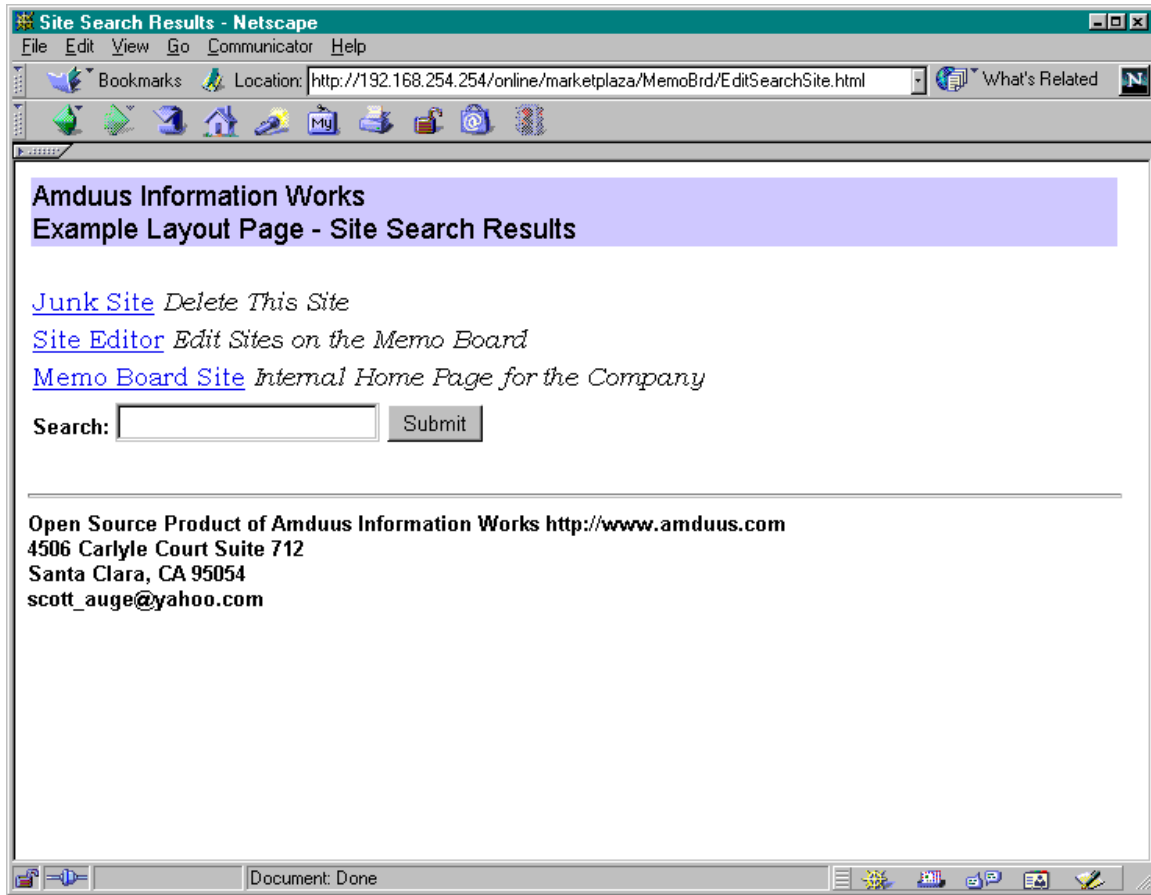
Commit page that inserts the site into the site map page

Editing an existing site

As with editing an existing message, editing an existing site requires going into the EditSite.html page, using the search mechanism available there to bring up sites by keyword.
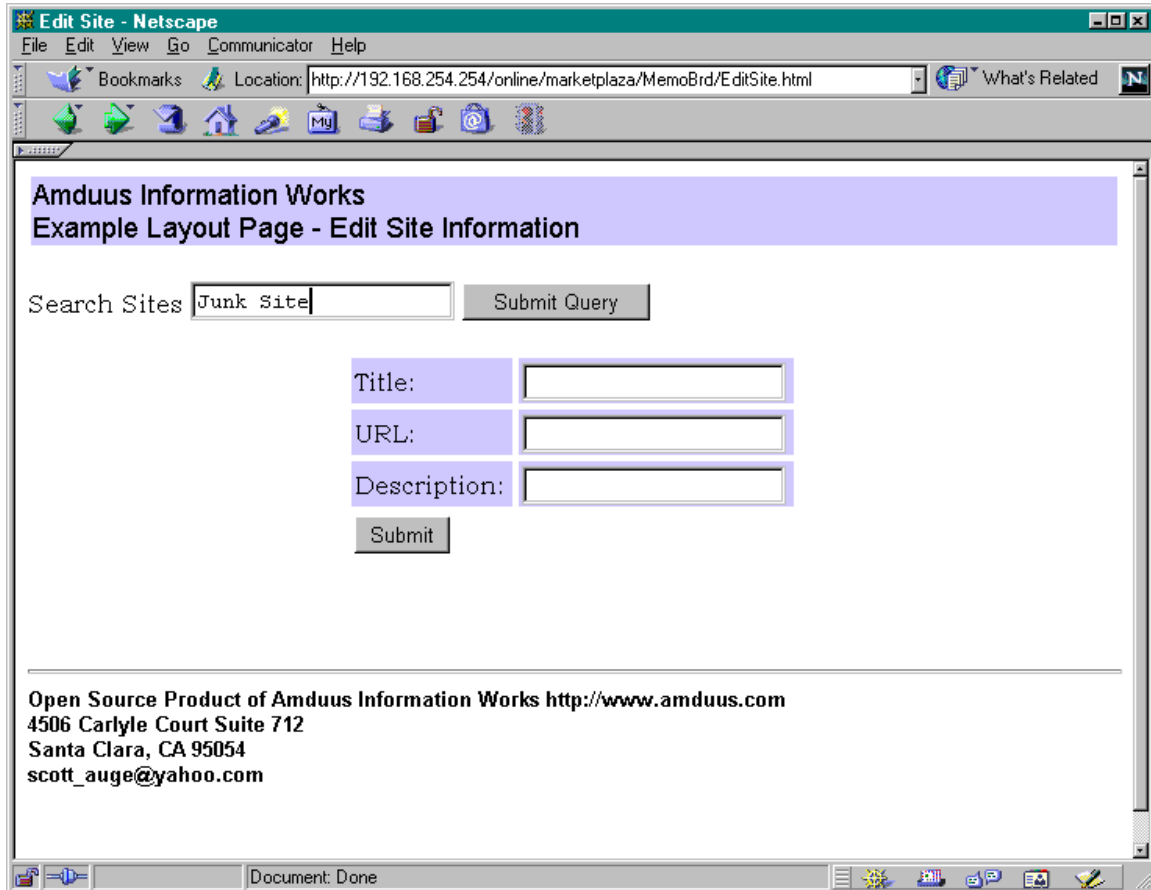
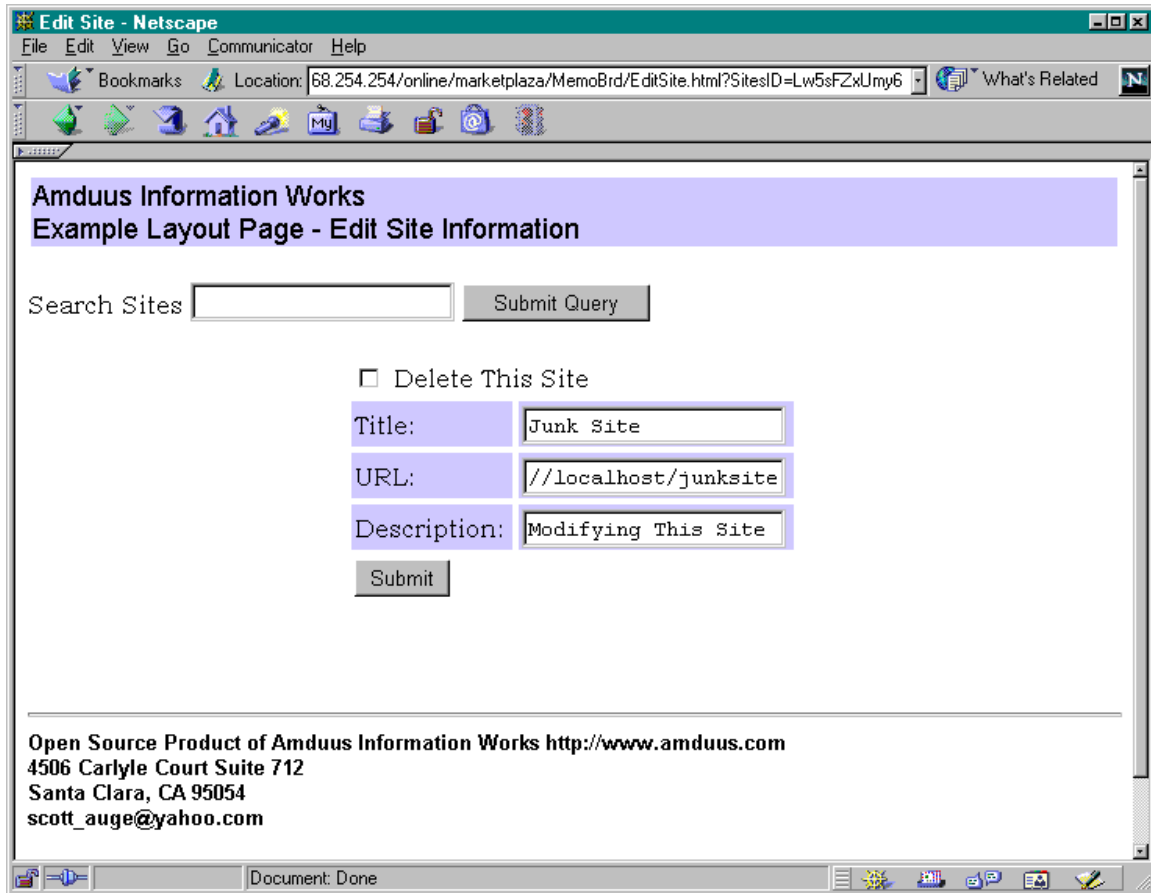*Using the search box to find an existing site*

List of sites containing the keyword entered

A list of sites containing one or more of the keywords will be brought up.

By clicking the hyperlink under the site's name, the user will be brought to the EditSite.html page with that site's data pre-populated into the input fields.

Re-editing an existing site

The user can re-enter or modify all information within the input boxes.

By pressing the Submit button, the information is immediately updated on the Site Map page.

Deleting a Site

As with deleting a message, the procedure is similar.

Enter the EditSite.html page and enter some keywords to in the Search Sites prompt box. Use that list to bring up the site that is to be deleted.
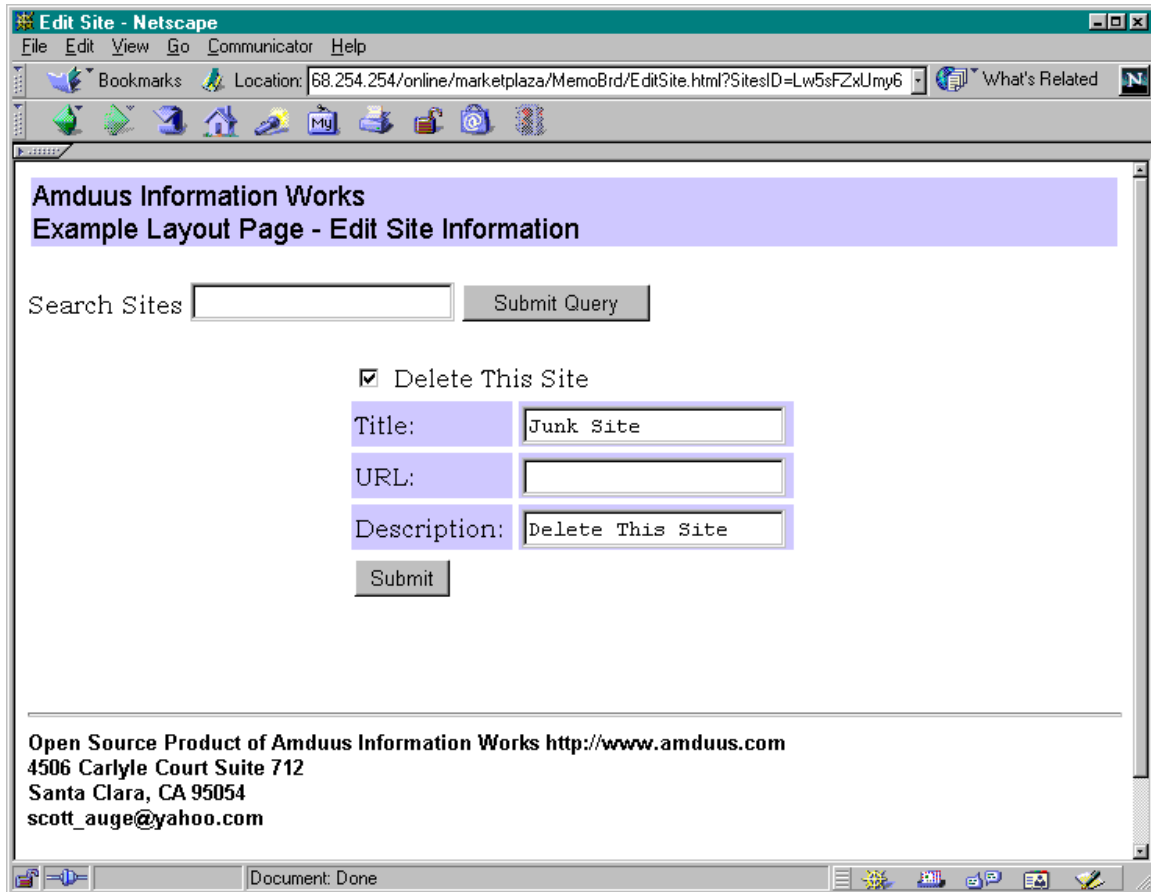
Deleting a Site entry

By checking the "Delete This Site" box and pressing Submit, the site data will immediately be removed from the database.

This results in immediate deletion of the site from the Site Map listing page.